



## **Recovery Coach - Part-time Position**

Pathfinders is seeking a part-time Recovery Coach in our Manchester center. The ideal person will be enthusiastic, extremely well organized and passionate about working in the recovery field. The Recovery Coach will report directly to the Pathfinders Center Coordinator.

You are enthusiastic, reliable, and compassionate. You pride yourself on providing person-centered, recovery-oriented services with a high level of excellence. You are comfortable working on teams with varying backgrounds, and you recognize the importance of collaboration to deliver the best possible services to recoverees. You have experience serving people living with substance use disorders and other addictions. You persist in achieving objectives, have exceptional attention to detail, and can identify and set priorities. You believe you can add to the success of the organization and seek a work family to join for the long term.

If this is you, consider joining our progressive, dynamic, and innovative team of professionals. We are a group deeply devoted to serving individuals, families and communities dealing with addiction issues.

This is a Part-Time, 20 – 24 hours a week position, with availability to work evenings and weekends, which may alternate.

### **You can expect to:**

- Provide recovery coaching primarily to people seeking recovery assistance and connecting them to a pathway of recovery.
- Engage in recovery planning with recoverees.
- Serve as a recovery ambassador.
- Deliver recovery supports utilizing best practices of recovery coaching to help recoverees with sustained recovery.
- Research and facilitate peer-led support groups offering support, hope, strength and experience to people navigating a recovery lifestyle.
- Teach, model, and encourage self-advocacy and empowerment for all recoverees.
- Research and facilitate referrals to community services and additional treatment programs based on recoveree need.
- Connect recoverees to a larger community of care.
- Systematically track recovery coaching response, outreach efforts, and outcomes.
- Participate in ongoing recovery coach training, education and performance support.
- Document all care coordination and recoveree encounters and provide timely updates to multi-disciplinary team members.



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- As part of the HOPE Initiative, follow Pathfinders protocol for referrals received from Manchester first responders.

## **Skills/Experience we're looking for:**

- Must have either a **Recovery Coach Academy (RCA) Certificate of Completion** through CCAR (Connecticut Community for Addiction Recovery) or **Recovery Support Specialist (RSS) Certification** through AU (Advocacy Unlimited) or Hartford Healthcare's, Recovery Leadership Academy (RLA).
- Experience with the addiction recovery process.
- Understanding of medications for addiction treatment and practices.
- Understanding of multiple pathways to recovery.
- Familiarity with support services, resources and recovery community.
- Capable of building an effective coach-recoveree relationship.
- Demonstrated skill in actively listening, asking good questions, awareness of self and treating people as resources.
- Understanding of and ability to maintain appropriate boundaries.
- Availability to work different shifts as necessary.
- Cross-cultural skills, and experience with culturally diverse populations.
- Exceptional computer skills including data entry and tracking.
- Strong customer service ethic essential.
- Goal oriented and dedicated to task completion and timely reporting.

## **Preferred Qualities we're looking for:**

- Personal experience with addiction in family member(s) or loved one(s) and/or 2 years of lived continuous recovery experience from any substance use disorder (SUD).

A cover letter highlighting your interest, experience and availability is required.

Submit resume and cover letter by emailing: [pathfinders.recovery@gmail.com](mailto:pathfinders.recovery@gmail.com)  
or mail to:

Pathfinders Association

102 Norman Street, Manchester CT 06040

Note: **Resumes without cover letters will not be considered**