



ADVOCACY UNLIMITED, INC.

Curriculum Specialist (temporary position)

POSITION DESCRIPTION: Advocacy Unlimited is a non-profit organization that is dedicated to promoting individual growth, protecting human rights, and informing systems transformation through holistic, peer-led support, education, and advocacy. In all the work carried out, our collective intention is to offer opportunities where people discover their full potential and create a life of self-defined purpose.

The position of Curriculum Specialist will assist in the development of 24 hours of curriculum focusing on “Effective Advocacy.” The curriculum will be designed to instruct individuals who are interested in conducting public advocacy in legislative, administrative and other venues to promote the interests of people affected by mental health system involvement and/or substance use disorders.

DETAILS:

Non-Exempt

Part-time (up to 24 hours per week)

\$28/hour

In office position, with some weekly remote hours

Flexible schedule

Project will terminate on May 31, 2023 (possibility for continuation to instruct using curriculum)

Reports to the Director of Peer Recovery Services

RESPONSIBILITIES:

Collaborate with Peer Recovery Services leadership to gain a full understanding of AU’s mission, orientation of services and advocacy needs.

Using the existing Advocacy curriculum as a basis, create updated curriculum focusing on: public speaking, persuasive speaking, legislative process, judicial process, history of consumer movement, and subject matter areas including housing, ADA, patients’ rights, social security and benefits, incarceration, advance directives, grievance/negotiation, voter rights, and Connecticut’s mental health care system.

Create Power Point slides to accompany Advocacy curriculum. Create daily quizzes and homework assignments that will permit students to deepen their understanding of concepts and check understanding.

Conduct research and collect resources to support a top-notch curriculum that will assist individuals in advocating effectively in the mental health and substance abuse areas.

EDUCATION & EXPERIENCE:

Bachelor’s degree in Education or related field, preferred.

High School Diploma or equivalent required.

1-3 years of experience producing curriculum or training materials.

Recovery Support Specialist certification, preferred.

Personal lived experience related to mental health challenges, addiction, and trauma.

REQUIREMENTS:

Proficient with Power Point.

Recovery-oriented, creative, flexible, trauma and culturally responsive.

Ability to work both independently, and as a member of a team.

Excellent communication skills, both written and verbal.

Excellent organizational skills and attention to detail.

Excellent time management skills with a proven ability to meet deadlines.

Strong analytical and problem-solving skills.